



COOK COUNTY SHERIFF'S OFFICE

Thomas J. Dart, Sheriff

PRESS RELEASE -- PRESS RELEASE -- PRESS RELEASE

Dear Editor:

2010 Cook County Sheriff's Department's Media Credential Applications are now available on our website. To submit an application please go to www.cookcountysheriff.org and click on the link to media credentials. Please note there are some changes to the requirements to possess a credential and that all applications will be reviewed for adherence to the new requirements before being approved. **It is the policy of the Cook County Sheriff's Department that credentials will be issued only to full-time reporters, photographers, producers and cameramen employed by a news gathering media outlet and who are regularly assigned to on-scene Cook County Sheriff's Police or Cook County court activities.**

The following are not eligible for credentials:

- free-lance writers, photographers or cameramen
- high school or college reporters
- personnel of any advertising or public relations or commercial agencies
- reporters from house organs or trade journals, and publications dealing with special interests or specific subjects such as fashion, night-life, entertainment, travel, etc.

All requests for media credentials are subject to review, and may be rejected for any reason. Applicants may be asked to provide a link or hardcopy of their publication. The Sheriff's Department reserves the right to revoke credentials in the event of their misuse. Stolen or lost cards must be reported to the Sheriff's Department immediately. Should employment status change before the card expires, the holder must agree to return the credential within 30 days.

PLEASE NOTE: 2010 Media Credentials will not be issued after January 31, 2010.

CREDENTIAL APPLICATION PROCEDURE

To complete the Sheriff's media credential application, each applicant must send the following from an official company email address to ccsheriffpress@gmail.com:

- 2010 Media credential application (may be completed on www.cookcountysheriff.org)
- A current, face-forward, original passport-sized photo (2x2) of the applicant in jpeg format only. Please ensure each jpeg has the proper name of the applicant.

After completing the application, please print it out and have the applicant and supervisor sign acknowledging they have read the terms of the application. Fax the signed copies to 312-603-9852. **Credentials will not be processed until both the application and appropriate signatures are received.**

If you have any questions, please feel free to contact the Cook County Sheriff's Press Office at 312-603-4242. Thank you in advance for your cooperation.

Steve Patterson
Director of Communications and Community Affairs

2010 Media Credential

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1. Please complete before submitting electronically. Submit via email to ccsheriffpress@gmail.com.

Media Organization: _____

Address: _____ City: _____ State: _____ Zip: _____

Applicant Name: _____ Title: _____ Work Phone: _____

Date of Birth: _____ Height: _____ Weight: _____

Eye Color: _____ Hair Color: _____

2. Please print completed application, sign below and fax to 312-603-9852.

I hereby certify that I am a full-time reporter, producer, camera operator or photographer employed by the above named media organization and work in the capacity of on-scene reporting of Cook County Sheriff's Police activities or on-scene reporting of Cook County court activities. I understand that I may be asked to provide recent published articles or televised reports verifying my on-scene reporting before being approved for a Cook County Sheriff's media credential. I also acknowledge that the Cook County Media Credential does not entitle me to any special privileges and only identifies me as a full-time member of the media. Should my employment status change before this credential expires, I agree to return it to my supervisor within 30 days of my final day of employment.

Applicant Signature: _____ Date: _____

I hereby certify that the above named person is a full-time reporter, producer, camera operator or photographer employed by the above named media organization and works in the capacity of reporting on-scene Cook County Sheriff's Police activities or on-scene Cook County court activities. I also agree to provide copies of recent work verifying such on-scene reporting, if requested. I also agree to take responsibility for collecting this credential should the holder's employment status change before it expires and will return it to the Cook County Sheriff's Department within 30 days of the holder's final day of employment.

Supervisor Signature: _____ Date: _____

EACH MEDIA CREDENTIAL APPLICATION:

Must be filled out completely and submitted with photo to ccsheriffpress@gmail.com.
Must include emailed jpeg photo of applicant.
Must have a printed copy of completed application, signed by applicant and supervisor and faxed to 312-603-9852.

INCOMPLETE APPLICATIONS WILL NOT BE PROCESSED

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